

VILLAGE OF CALEDONIA BOARD MEETING MINUTES

September 16, 2008, 7:00 p.m.

I. **Call to Order:**

Trustee Nye, Presiding President, called the meeting to order at 7:00 p.m. at the Caledonia Fire Station.

II. **Pledge of Allegiance:**

The Board and the audience recited the Pledge of Allegiance.

III. **Roll Call:**

Present - Clerk Susan Yakey, Trustees Rae Duncan, Rod Fritz, Jeff Nye and Mary Walraven; Absent - President Susan Siek, Treasurer Brian Bratter

IV. **Approval of Agenda:**

Added to agenda under New Business, 1)review process to get items on agenda 2) Beaver Creek Watershed, and 3) petition regarding attorney attending every Board meeting. Trustee Fritz motioned to approve the agenda with the additions. Seconded by Trustee Duncan. Motion carried by voice vote. (4 ayes)

V. **Approval of August 19, 2008 Board meeting minutes:**

Trustee Fritz motioned to approve the minutes. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes)

VI. **Attorney Remarks:**

-on September 2 received draft boundary agreement with Loves Park but it has no map. He will forward it to Rod and Clerk since we did not received anything.  
-Jason Rock from his office will contact the Clerk about the trademark  
-sent out letter to Summerfield's. Was handed current photos of the property.

VII. **Presidents Report:**

-according to the State, the grant money to be used by next summer.

VIII. **Treasurers Report:** by Trustee Fritz in Treasurer Bratter absence

-following are account balances as of August 31, 2008:

General fund checking account - \$12,949.67 -- MFT checking account - \$10,866.38

General fund money market - \$4,303.31 ----- MFT money market - \$11,772.82

Building permit account - \$4,416.31 ----- Discretionary Fund - \$200.00

Road & Bridge money market - \$25,446.38 --- Petty Cash - \$40.88

-following are CD balances:

#7208 - \$26,033.21 maturing 10/25/09 ----- #7623 - \$13,093.20 maturing 10/29/09

#6309 - \$14,863.21 maturing 10/28/08 ----- #7231 - \$13,836.96 maturing 12/08/10

Trustee Walraven motioned to approve the Treasurer's report as given. Seconded by Trustee Fritz. Motion carried by voice vote. (4 ayes)

IX. **Clerks Report:** none

X. **Committee Reports:**

- A. Roads & Capital Improvement w/Chairman Walraven reporting:  
-discussed road signs to follow-up what was already started by Jack and John.  
-discussed setting up an interdepartmental agreement with the school regarding Randolph Street to fix that piece of road by the school; also discussed using the grant money and MFT funds. Attorney Green did not think we could use MFT funds for that part of street that is school property but to ask our Engineers who may know for sure.  
-decided to wait until Spring to chip and seal the roads using the grant money.
- B. Budget & Finance w/Chairman Fritz reporting:  
1. Recommendation to the Board to pay the bills:  
Trustee Fritz motioned to pay the bills. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes) (Com Ed \$270.43, Internet (Sue Yahey) \$20, John Fritsch \$120 (mowing) Barrick, Switzer, Long, Balsley & VanEvera (attorney) \$297)
- C. Planning, Zoning & Building w/Chairman Nye reporting:  
-Adam Tegan showed revised version of the 173 Corridor Study and will get back to us in a month or so.  
-Land Use Plan was discussed again.
- D. Ordinance w/Chairman Duncan reporting:  
1. Recommendation to the Board to pass Committee of the Whole Ordinance #2008-06:  
Trustee Duncan motioned to pass the Committee of the Whole Ordinance #2008-06. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes)
- E. Border Agreement Ad Hoc w/Chairman Fritz reporting:  
-plans to have another meeting  
-met with Linda Vaughn, President of Machesney Park, and she agreed meet.

XI. **Old Business:**

1. Recommendation to the Board to pass Model Annexation Ordinance #2008-07:  
Trustee Nye stated this is not an ordinance so needs no number. Changes were not made so there is no final copy. Attorney Green suggested to keep a dollar amount in it. After some discussion, Trustee Duncan suggested that we follow his advice. This will come back next month for a vote after attorney draws up revised copy.

XII. **New Business:**

1. Review process to get items on agenda:  
The process is to get your items for the Board agenda to President Siek. The Chair of each committee gets the items they want pertaining to their committee, to the Clerk. According to Attorney Green if we just want to talk, you can do that under new business and the public should go through the committee first before approaching the Board, that is what the committee is for. It was decided

to submit your items by the Thursday before the meeting.

2. Beaver Creek Watershed:

Trustee Fritz gave an update and the next meeting is September 25, 2008.

3. Petition regarding attorney attending every Board meeting:

Trustee Fritz stated one way to cut budget is not to have the attorney present at all Board meetings. (the petition was not filed with the Clerk so have no idea how it was worded). Attorney Green gave his opinion-it builds a relationship, a working Knowledge, and sometimes the attorney can act as a buffer between Board and the public. He made a suggestion to cut costs is that all work is done at the Committee; for example, the treasurers report can simply be 'balanced and report is on file'. This can streamline Board meetings; you do not have to rehash the work done at committee level.

**XIII. Scheduling of Special Meetings:**

October 7, 2008 immediately following Committee of the Whole, the Ad Hoc Border Agreement Committee will meet.

**XIV. Public Comment:**

1. Doris Nelson - suggested to make the model annexation more structured, give step by step on the process of what you need to do.
2. Joanne Fritz - asked about our Village sign that was damaged-referred to Roads and Capital Improvement.

**XV. Closed Session:** none

**XVI. Adjournment:**

At 8:30 p.m. Trustee Walraven motioned to adjourn the meeting. Seconded by Trustee Fritz. Motion carried by voice vote. (4 ayes)

approved 10/21/08 siy