

VILLAGE OF CALEDONIA BOARD MEETING MINUTES

August 19, 2008, 7:00 p.m.

- I. **Call to Order:**
President Siek called the meeting to order at 7:02 p.m. at the Caledonia Fire Station.
- II. **Pledge of Allegiance:**
The Board and the audience recited the Pledge of Allegiance.
- III. **Roll Call:**
Present - President Susan Siek, Clerk Susan Yakey, Treasurer Brian Bratter, Trustees Rae Duncan, Rod Fritz, Jeff Nye and Mary Walraven
- IV. **Approval of Agenda:**
Corrections to agenda: under Committee Reports; C. PZB #2 to include #2008-04 for the Ordinance Amending the 2008 Electrical Code and under Old Business #1 changing the Ordinance number from 2008-04 to 2008-05. Trustee Nye motioned to approve the agenda with the Amendments. Seconded by Trustee Fritz. Motion carried by voice vote. (4 ayes)
- V. **Approval of June 17, 2008 Board meeting minutes:**
Trustee Nye motioned to approve the minutes. Seconded by Trustee Fritz. Motion carried by voice vote. (4 ayes)
- VI. **Attorney Remarks:** none
- VII. **Presidents Report:**
 - received letter from Adam Tegan. He is looking into hiring a Traveling Village Manager and if we would have an interest in such a thing. There is cost involved, but would be split equally. Poplar Grove is not interested and Capron's President is but the Trustees are not. This will be discussed later in the meeting.
 - on 6/2, Gert stated to her that the Village has not done anything for her regarding her neighbor at 14702 Caledonia Road. The Health Department did what they could, but it is still unacceptable to the neighbors.
 - talked with Bob Quimby who apologized for not making the meeting to report on the audit but said the audit went well.
 - on 8/12 received the grant money-\$20,000- to be used for potholes and resurfacing of Village streets.
 - on 8/13, spoke with Tom Green. The bill should have read 2.5 hours not 12.5.
 - on 8/18, asked Jeff to try and get in touch with Chester Roe because she was not able to and invite him to the September PZB Committee meeting.
 - Adam Tegan wants to present the 173 Plan at our next meeting but has a conflict with that date. We will invite him to the PZB Committee meeting in September.
- VIII. **Treasurers Report:**

-following are account balances as of July 31, 2008:

General fund checking account - \$2,395.30

General fund money market - \$16,283.14

MFT checking account - \$10,036.47

MFT money market - \$11,755.35

Building permit account - \$4,171.31

Road & Bridge money market - \$5,431.59

Discretionary Fund - \$200.00

Petty Cash - \$40.88

The CD's stayed at: #7208 - \$26,033.21 maturing on 10/25/09

#7623 - \$13,093.20 maturing on 10/29/09

#6309 - \$14,863.21 maturing on 10/28/08

#7231 - \$13,836.96 maturing on 12/08/10

Trustee Fritz motioned to approve the Treasurer's report as given. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes)

IX. Clerks Report:

Trustees need to call me about adding items, pertaining to their committee, to the agenda if it has already been emailed to you and is posted at the fire station. Do not just email the items to me and fellow Board members and the news media; that does not get the items on the agenda that is posted for the public to view and therefore would not be able to vote on the item(s).

X. Committee Reports:

A. Roads & Capital Improvement w/Chairman Walraven reporting: no meeting

B. Budget & Finance w/Chairman Fritz reporting:

1. Recommendation to the Board to pay the bills:

Trustee Fritz motioned to pay the bills as presented for July and August. Seconded by Trustee Duncan. Motion carried by voice vote. (4 ayes) (Com Ed \$262.90, Internet (Sue Yakey) \$20, Boone County Journal (wage ordinance), Kinko's (Jeff's lamination and copies) \$57.51 and \$199.09, Barrick, Switzer, Long, Balsley & VanEvera (attorney) \$1,190 for July and \$595 for August).

2. Recommendation to the Board to remove \$12,000 from the Money Market General Fund and deposit in the General Checking Fund:

Trustee Fritz motioned to remove \$12,000 from the Money Market General Fund and deposit it in the General Checking Fund. Seconded by Trustee Nye. Motion carried by voice vote. (4 ayes)

3. When CD #6309 matures (10/28/08), recommend depositing the full amount in the Money Market General Fund:

Trustee Fritz motioned that when CD #6309 matures, to deposit the full amount in the Money Market General Fund. Seconded by Trustee Nye. Motion carried by voice vote. (4 ayes)

C. Planning, Zoning & Building w/Chairman Nye reporting:

1. Recommend to the Board to adopt the Planned Land Use Map:

Trustee Nye motioned to adopt the revised Planned Land Use Map dated 7/7/2008 and will get full script copies to replace the old ones. Motion failed due to lack of a second.

2. Recommend to the Board to adopt the 2008 Electrical Code Ordinance #2008-03 and Ordinance Amending the 2008 Electrical Code #2008-04:

Trustee Nye motioned that the Board adopt the 2008 Electrical Code Ordinance #2008-03. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes)

Trustee Nye motioned that the Board adopt the Ordinance Amending the 2008 Electrical Code #2008-04. Seconded by Trustee Fritz.

Discussion followed. Motion carried by voice vote. (4 ayes)

D. Ordinance w/Chairman Duncan reporting:

1. Committee as a Whole - discuss and take action as necessary:

The Committee has not been able to reach an unanimous decision regarding this so discussion followed at the board level. It was decided that the Committee of the Whole will meet at 6:15 p.m. and on a trial basis, the Clerk will take the minutes but it may switch to the Trustees taking turns being the minute taker. Trustee Duncan motioned to change format of committee meetings to meet as Committee of the Whole with minor adjustments made to the Ordinance which the attorney will bring back to the next months Board meeting for us to approve. Seconded by Trustee Nye. Motion carried by voice vote. (4 ayes)

2. Update on property at 14702 Caledonia Road:

Passed out letter dated July 17, 2008 from the Boone County Department of Public Health to the homeowner of this property. It basically states that they received the complaint about tires and inspected the property and advised the homeowner of the violations that need to be corrected by August 5, 2008 with a re-inspection to follow. Trustee Duncan also passed out pictures of the property. Trustee Duncan motioned to follow through with what the Board previously approved to do of which is having our attorney to pursue legal action against property owner. Seconded by Trustee Walraven. Discussion followed. Motion carried by voice vote. (4 ayes)

3. Annexation Agreement - discuss and take action as necessary:

Discussion followed whether the \$20,000 figure is too high but it was stated that this is the exaction fee which we need to be able to protect the Village and if the model has too many pages to read. Attorney Moore stated that it is imperative that the elected officials take precautions and that this form is just a starting point. There was some discrepancy with some of the wording so this will go back to Ordinance Committee to get final revised copy.

E. Border Agreement Ad Hoc w/Chairman Fritz reporting:

1. Updates:

-Timberlane--passed out a letter dated 6/20/08 and read it. They are not in agreement with the changes made by our Board and at this time, unable to come to a consensus.

-Loves Park--had trouble getting in touch with Don Jacobson. He is still drafting up the agreement and might have it done within two weeks.

-Machesney Park--plans to meet with Mayor Vaughn.

XII. Old Business:

1. Pass Ordinance #2008-05 Changing Committee Night:

Trustee Nye motioned to adopt the Ordinance #2008-05, Changing the Standing Committee Meeting Date. Seconded by Trustee Fritz. Motion carried by voice vote. 3 ayes (Trustees Nye, Duncan, Fritz) 1 nay (Trustee Walraven)

2. Copy-right/Trademark Village Emblem:

The letter from artist Hilary VanUtt authorizing the Village use of the emblem she created is now on file with the Village Clerk. Village Attorney will contact the Clerk with what she needs to do to trademark/copy-right the emblem. Trustee Fritz motioned to go ahead with the next step to get Caledonia Emblem with the Thistle and the bell of Caledonia with the established and incorporated date trademark or copyright, whichever is most cost effective. Seconded by Trustee Nye. Motion carried by voice vote. (4 ayes)

XIII. New Business:

1. Discussion on concept of countywide floating manager:

We discussed this earlier and Adam Tegan would like an answer soon so President Siek asked for a motion if there is no further discussion. Trustee Nye motioned to accept offer of Traveling Village Manager. Motion failed due to lack of a second.

XIV. Scheduling of Special Meetings: none

XV. Public Comment:

1. Doris Nelson-asked why Adam Tegan was coming. Siek responded to present the Rt. 173 Corridor Plan.

2. Colleen Blaney-questioned whether copyrighting is a judicious way to use money. Obtained about 20 signatures in favor of not having the attorney present at all meetings. (This petition was not filed with the Village Clerk)

XVI. Closed Session: none

XVII. Adjournment:

At 9:08 p.m. Trustee Nye motioned to adjourn the meeting. Seconded by Trustee Fritz. Motion carried by voice vote. (4 ayes)