

VILLAGE OF CALEDONIA BOARD MEETING MINUTES
February 19, 2008, 7:00 p.m.

- I. **Call to Order:**
President Siek called the meeting to order at 7:03 p.m. at the Caledonia Fire Station.
- II. **Pledge of Allegiance:**
The Board and the audience recited the Pledge of Allegiance.
- III. **Roll Call:**
Present - President Susan Siek, Clerk Susan Yaakey, Treasurer Brian Bratter
Trustees Rae Duncan, Rod Fritz, Jack Nicholson, Jeff Nye and Mary Walraven
Absent - Trustee John Stenerson
- IV. **Approval of Agenda:**
Trustee Nye motioned to approve the agenda. Seconded by Trustee Walraven.
Motion carried by voice vote. (5 ayes)
- V. **Approval of January 15, 2007 Board meeting minutes:**
Trustee Fritz motioned to approve the minutes with the corrections. Seconded by
Trustee Duncan. Motion carried by voice vote. (5 ayes)
- VI. **Attorney Remarks:**
 - letter has gone out to Mr. Bassett regarding outstanding bill with McMahon Associates.
 - continuing to review annexation agreements the Village currently has.
- VII. **Presidents Report:**
 - received check from NiCor in the amount of \$3000 in settlement for the damaged sign which was verified by Clerk and then Acting Treasurer Yaakey.
 - attended meeting in Poplar Grove with Trustee Nye on a presentation given by Jessica Shrmidakee of Vandewalle & Associates regarding the 173 growth corridor study they are doing for Boone County. Key points (1) plan being driven by the 90 interchange at 173, (2) plan protects agriculture to the north-½ mile north of 173, (3) final decision regarding 173 and the need for more lanes going East will come from IDOT, and (4) Vandewalle hopes to review and adopt their recommendations in the winter of 2008-after the approval of the Villages that are affected-then the plan will go to the County for approval.
 - read a letter dated 2/18/08 from President Steve Rapp of Timberlane. It states the Timberlane Village Board had rescinded the R07-137-01 that was passed July of 2007 adopting the border agreement and that the item was tabled by their Board. President Rapp stated their Board is not pleased with the addition of another property to the agreement and they wish to go back to the original proposal. He would like to have a meeting with us and the and the pre-annexed property owners to discuss changing their pre-annexation to Timberlane. He also offered to have the

meeting held at their Village Hall. President Siek sent this back to committee.
- read Trustee Stenerson's letter of resignation. Due to his work schedule, he feels he cannot represent the Village in a proper way because he can no longer attend the meetings.

- received an FYI from Adam Tegan, with Boone County Planning, dated 2/14/08 regarding stormwater code. Clerk Yakey read the letter. "HB 4545 amends the Counties Code. Provides that the county board may adopt a schedule of fees to mitigate the effects of stormwater runoff. Provides that the county board shall provide for a credit or reduction in fees for certain stormwater facilities regardless of whether the developer was required to construct the facility. Provides that developers are exempt from the fees if the new development satisfied onsite retention or detention pursuant to any other local ordinance addressing erosion, sediment, or stormwater control and certain Illinois Environmental Protection Agency regulations at the time of the dedication of public infrastructure. Effective immediately."

VIII. Treasurers Report:

-following are account balances as of January 31, 2008:

General fund checking account - \$3,512.83

General fund money market - \$6,162.59

MFT checking account - \$10,211.28

MFT money market - \$11,643.80

Building permit account - \$2,292.31

Road & Bridge money market - \$5,380.05

Discretionary Fund - \$200.00

Petty Cash as of Jan. 31, 2008 - \$59.23

The CD's stayed at: #7208 - \$25,490.98 maturing on 10/25/09

#7623 - \$12,789.17 maturing on 10/29/09

#6309 - \$14,553.65 maturing on 10/29/08

#7076 - \$17,987.12 maturing on 01/30/08 cashed 2/4/08

#7231 - \$13,565.55 maturing on 12/08/10

- QuickBooks is up-to-date and has the budget in QuickBooks so next month can see a comparison of what we have spent versus our budgeted amounts.

- Trustee Nicholson questioned the deduction of \$1325 in the MFT checking account. This was a check written to Soppa's Tree Service that was mistakenly omitted from the checkbook ledger.

- Bratter purchased a couple of flash drives and a carrying bag for the laptop.

- the audit with Bob Quimby is scheduled for March 5, 6, and 7, 2008 (President Siek and Clerk Yakey stated they would help with letting Bob in if Treasurer Bratter could not, just to let us know)

Trustee Nicholson motioned to approve the Treasurer's report as given. Seconded by Trustee Nye. Motion carried by voice vote. (5 ayes)

IX. Clerks Report:

- regarding new computer-if we still want to send files as a PDF file, we need to

purchase the software or just continue as we have been. Also, many people cannot open attachments using Microsoft Works, the new computer also has Microsoft Office (Word), but we need to purchase this. This was sent to Budget & Finance to discuss and bring back to the Board with a recommendation.

X. Committee Reports:

A. Roads & Capital Improvements w/Chairman Nicholson reporting:

1. Discuss and take necessary action on committee recommendation to submit 2008 Maintenance Estimate to IDOT:

Trustee Nicholson motioned to the Board to submit committee recommendation to submit the 2008 Maintenance Estimate to IDOT. The estimated cost being \$9,480.10. Seconded by Trustee Nye. Motion carried by voice vote. (5 ayes)

B. Budget & Finance w/Chairman Fritz reporting:

1. Recommendation to the Board to pay the bills:

Trustee Fritz presented the bills to the Board for approval plus an added one for January's attorney fees. (Com Ed - \$259.49, Internet - \$20, BSLBV - \$3,715.14, Addante & Associates - \$170, Bratter - \$21.64). Trustee Fritz motioned to pay the bills. Seconded by Trustee Nicholson. Discussion followed. Trustee Nicholson stated we need to be more judicious in what we put in place, like the border agreement. We've spent a lot of money, but no agreement is in place yet. Trustee Fritz commented we need to prioritize and one thing is to do a model pre-annexation agreement. Trustee Walraven stated the model annexation is too detailed. Attorney Green replied that some work has been done, but to give him a chance to explain the model before shooting it down. Motion carried by voice vote. (5 ayes)

C. Planning, Zoning & Building w/Chairman Nye reporting:

1. Special Use Permit for the Sassaman property:

Trustee Nye motioned to the Board to accept the recommendation of the PZB Committee to approve the Special Use Permit for the Sassaman property. Seconded by Trustee Nicholson. Motion carried by voice vote. (5 ayes)

2. Fee amount for the Sassaman's:

Trustee Nye states that since the application fee, as of now, states \$500, that is all that we should charge Sassaman for his special use permit and the Village will just have to absorb the rest of the cost which is \$1400.

Sassaman needs to file the special use application along with the payment with the Clerk. President Siek commented that in other municipalities, the property owner pays for all expenses incurred.

- planning on having a special meeting with Jessica with Vandewalle & Associates to give a presentation on the 173 growth study or change PZB committee to a different day as Tuesday's do not work for Jessica. Siek suggests that we change the PZB committee to a different night, but that we

need 10 days to change the date. Attorney Green said to just cancel the PZB committee meeting and then schedule a special meeting of the PZB which you only need 48 hours notice for. Trustee Nye will contact the Clerk as to day and time of the special meeting.

- D. Ordinance w/Chairman Stenerson reporting:
No report as the Committee did not meet in January.

XI. **Old Business:**

1. Determination on whether to continue to move forward on:

a. vacating Randolph and Washington Streets

- Trustee Fritz wanted to know what cost has been incurred so far--none has.
 - Phil Long stated that two owners have signed-Yakeys and Bryan to vacate Washington Street and Morris has signed to vacate Randolph Street.
 - Clerk Yakey asked who will pay the fees incurred to vacate these streets? Feels since the Village wants this done, the Village should pay. The Village approached us (property owners) to vacate; we did not approach the Village, unlike the Sassaman's who wanted a special use permit. In that case, they should pay the costs of it.
 - the Village is not keeping up with these two roads-they are not mowing or plowing the two streets; and you have a property owner laying down gravel on a road that is not his.
 - President Siek says if we vacate Randolph Street then it needs to be blocked off, but wonders if we should vacate Washington Street since we do have an egress there off of 173.
 - Attorney Green says vacating is usually done by a plat and also commented that statute says you may charge.
 - Siek will get a quote from John Zimmerman on cost to do a plat and whatever else is needed to vacate the roads.
 - President Siek feels since there has been a formal inquiry from Morris to vacate, we should go thru with it.
- Trustee Nye motioned to vacate Randolph and Washington Streets. Motion failed for lack of a seconded. President Siek asked for another motion. Trustee Fritz motioned to move forward with vacating Randolph and Washington Streets. Seconded by Trustee Nye. Discussion followed Trustee Fritz amended his motion to move forward with finding out the cost of doing a plat and all that is needed to vacate the roads. Seconded by Trustee Nye. Motion carried by voice vote. (5 ayes)
Trustee Nye will call John Zimmerman for a quote.

b. sprinkler ordinance

Trustee Walraven motioned to discontinue with the sprinkler ordinance at this time. Seconded by Trustee Duncan. Discussion followed-the cost related to this is minimal, so far. Motion carried by voice vote. (5 ayes)

c. model annexation agreement

Trustee Nye motioned that we move forward with the developing of a model annexation agreement. Seconded by Trustee Walraven. Discussion

followed. Motion carried by voice vote. (5 ayes)

XII. New Business:

Trustee Nye brought up the fact that we once again have no Ordinance Committee Chairperson. President Siek commented that she was not prepared to place someone in that position for 2 reasons: (1) she just received Trustee Stenerson's resignation and (2) have not asked if the person would like to chair it, but she will. So President Siek asked Trustee Duncan if she would chair it and she agreed. President Siek appointed Rae Duncan as Chair of the Ordinance Committee. Trustee Walraven motioned to accept the appointment. Seconded by Trustee Fritz. Motion carried by voice vote. (5 ayes)

XIII. Scheduling of Special Meetings: None

XIV. Public Comment:

1. Jim Bassett - said he has specific issues with the bills of Nicolosi and McMahan and that he never said he would not pay. Attorney Green told him the Board voted him to move forward with collection of the bill and that we are not here for Nicolosi bills, only McMahan. Attorney Green will meet with Bassett and Chris or John from McMahan Associates.

XV. Closed Session: none

XVI. Adjournment:

At 9:08 p.m. Trustee Nye motioned to adjourn the meeting. Seconded by Trustee Fritz. Motion carried by voice vote. (5 ayes)

approved 3/18/08 sij