

VILLAGE OF CALEDONIA BOARD MEETING MINUTES
January 15, 2008, 7:00 p.m.

- I. **Call to Order:**
President Siek called the meeting to order at 7:00 p.m. at the Caledonia Fire Station.
- II. **Pledge of Allegiance:**
The Board and the audience recited the Pledge of Allegiance.
- III. **Roll Call:**
Present-President Susan Siek, Clerk & Acting Treasurer Susan Yakey, Trustees Rae Duncan, Rod Fritz, Jack Nicholson, Jeff Nye and Mary Walraven; Absent-Trustee John Stenerson
- IV. **Approval of Agenda:**
President Siek would like to add, under Old Business, #2. *Resolving billing issues with Bassett*. Trustee Nye motioned to approve the agenda with this addition.
Seconded by Trustee Duncan. Motion carried by voice vote. (5 ayes)
- V. **Approval of December 18, 2007 Board meeting minutes:**
Trustee Fritz motioned to approve the minutes as presented. Seconded by Trustee Nicholson. Motion carried by voice vote. (5 ayes)
- VI. **Attorney Remarks:**
 - Timberlane has yet to vote on the changes to the border agreement but they expect to do so.
 - spoke with Phil Long regarding sprinkler ordinance and he has someone working on it with him.
 - tobacco ordinance is in Trustee Stenerson's hand; should come next month
 - committee of the whole draft in Trustee Stenerson's hand; should come next month
 - been a long term garbage issue with a resident on Caledonia Road
 - still working on the issue of vacating Washington and Randolph Street
- VII. **Guest Speaker-Jerry Grubb from Friends of Public Safety for Boone, Belvidere:**
Mr. Grubb is the head of the committee, Friends of Public Safety and he gave us a power point presentation of the needs of the public safety building in support of the tax referendum. Some highlights: 911 center dispatch and equipment is visible to the general public which is a violation of the Home Land Security, to access courtroom B and C you need to go thru the Circuit Clerks office, leaky roofs, rooms being utilized for multiple uses, offices made to house 2 officers have 4-6 in them.
- VIII. **Presidents Report:**
 - NiCor agreed to settle for \$3000. Check has not been received yet.
 - talked with Steve Rapp, President of Timberlane, regarding the proposed border

agreement and he said, “we are still sitting on the agreement since our attorney added another property south of Kelly Road”. One of these Trustees quoted “what’s in it for us to do a border agreement with Caledonia”.

-talked with Dan Jacobson with Loves Park regarding border agreement. It’s not a very pressing issue with them. They want to “square off actual border”, not go around certain areas. Jacobson stated there were some negative comments made at our public hearing in November, against Loves Park, which were published in the newspaper, and these remarks did not endear us to them. He will be in contact with us.

-reported for Phil Long; he still needs to get Cummings and Morris’ on board regarding vacating of the streets. He and another man are working on the sprinkler ordinance. He also is working on the Summerfield’s property. He wants direction, do we want him to address all violations or only those in which there was an official complaint? President Siek wants the Board to think about this.

IX. Appointment of Brian Bratter to Treasurer’s Position:

Brian Bratter read the Oath of Office after being appointed to the position of Treasurer by President Siek with no objection from the Board.

X. Treasurers Report:

-following are account balances as of December 31, 2007:

General fund checking account - \$4,216.63

General fund money market - \$6,145.63

MFT checking account - \$11,073.57

MFT money market - \$11,611.75

Building permit account - \$2,292.31

Road & Bridge money market - \$5,264.29

Discretionary Fund - \$200.00

Petty Cash as of Jan. 12, 2008 - \$59.23

The CD’s stayed at: #7208 - \$25,490.98 maturing on 10/25/09

#7623 - \$12,789.17 maturing on 10/29/09

#6309 - \$14,553.65 maturing on 10/29/08

#7076 - \$17,987.12 maturing on 01/30/08

#7231 - \$13,565.55 maturing on 12/08/10

Paid 4th quarter payroll taxes 2007: US Treasury of \$928.13 and IL. Dept. of Revenue of \$134.25. Also, QuickBooks payroll renewal: \$208.54.

Trustee Fritz motioned to approve the Treasurer’s report with correction of a few of the year in which the CD matures. Seconded by Trustee Nye. Motion carried by voice vote. (5 ayes)

1. Cash in CD that matures 1/30/08 or move MM Acct. to Gen. Fund:

few reasons to cash in a CD: (1) after authorizing January’s expenditures, there would be less than one thousand dollars in the checkbook, (2) the need to purchase two new computers and (3) the outstanding bill with McMahon Associates for \$16,847.27.

Trustee Nye motioned to cash in CD maturing on the 30th of this month.

Seconded by Trustee Fritz. Roll call vote: 5 ayes (Trustees Fritz, Nye, Walraven, Duncan and Nicholson)

XI. **Clerks Report:** None

XII. **Committee Reports:**

A. Roads & Capital Improvements

1. Discuss and take necessary action on vacating Washington Street:

Trustee Nicholson motioned that the Village instruct Phil Long to continue on following up on vacating Washington Street. Seconded by Trustee Nye. Discussion followed regarding monetary compensation. The next item goes along with this...

2. Discuss and take necessary action on vacating Randolph Street north of Bike path:

Trustee Nicholson motioned to have Phil Long proceed on trying to get Randolph Street vacated north of the bike path. Seconded by Trustee Nye. Discussion followed with the least of what we do is put up pillars to block the access. Attorney Green stated it will take money to vacate as a plat will need to be done. A point to consider is who wants it done. If the Village wants it, they should pay the cost; if the owner wants it, they should be responsible for the cost. It was then stated that all parties should know before they sign petition to vacate what it all entails, etc. cost. Attorney will look into this. Motion carried by voice vote.
(5 ayes)

B. Budget & Finance w/Chairman Fritz reporting:

1. Recommendation to the Board to pay the bills:

We had a few recurring bills to pay then it was discussed what bills Sassaman is responsible to pay regarding his Special Use Permit. This was sent to PZB to determine. Trustee Fritz motioned to pay the recurring bills. (Com Ed - \$261.43, Internet - \$20, US Postal Service – \$36). Seconded by Trustee Nicholson. Motion carried by voice vote.
(5 ayes)

2. Discuss and pass Resolution #2008-1; *authorizing the President of the Village of Caledonia to retain the services of an auditor to perform the 2007 audit of the Village of Caledonia, Illinois:*

Trustee Walraven would like resolution done a different way; does not like that the President authorizes the auditor. It was explained that the auditors name is stated in the motion; the President is not picking just who she wants. Trustee Fritz motioned to have Lombardozzi, Moses, Quimby and Company do the 2007 audit, not to exceed \$4000. Seconded by Trustee Nye. Roll call vote: 5 ayes (Trustees Nye, Walraven, Fritz, Nicholson and Duncan)

C. Planning, Zoning & Building w/Chairman Nye reporting:

will be going back over the Land Use Plan with Dave Slitkas next month with a public hearing in February also. He asked Attorney Green to compile a sample of price and hours to do a zoning change with a filing fee stated in it.

Discussion followed regarding the Land Use Plan:

- need to do smart growth; a long range plan
- as a Board, we are here to see our Municipality survive
- changed the plan to specify 1 home in 5 acres
- need a plan or you miss opportunities for a chance to get a tax base
- some will not embrace change; we as a Board need to do what is best for the Village to survive for 20-50 years!

Attorney Green stated from a legal standpoint, you need a plan to protect yourself in case of court proceedings.

D. Ordinance w/Chairman Stenerson reporting:

no report as Trustee Stenerson is absent

XIII. Old Business:

1. Agreement on dollar amount to purchase the new computers:

Trustee Duncan says Best Buy is the best price vs. CDW. Received a quote from HP for a laptop which was \$669 with printer extra. Best Buy had a laptop for \$550 and a Compaq Presario desktop for \$499 with printer. This printer is not one with scan capability. The Village needs a flat top to print items on, a laptop for the Treasurer and a desktop for the Clerk. Trustee Walraven motioned to authorize them to go ahead and purchase for no more than \$1500 for 2 computers/printer and what they need to do their job. Seconded by Trustee Duncan. Trustee Duncan agreed to do the leg work, get a check from the Clerk, and along with Trustee Nicholson or President Siek, purchase them. Roll call vote: 5 ayes (Trustees Duncan, Nicholson, Fritz, Walraven and Nye)

2. Resolving billing issues with Bassett:

Bassett has called Siek 5 times and also Trustee Nye who said he wants minutes. President Siek stated she has told him to ask the Clerk for minutes which he has not done. Bassett has said there are inaccuracies with the bill. We have paid our part and the rest is his to pay. Trustee Walraven motioned to authorize our attorney to proceed with getting this matter resolved. Seconded by Trustee Nicholson. Motion carried by voice vote. (5 ayes)

XIV. New Business:

-Boone County Summit meeting January 24th at the United Methodist Church. Attorney Green says it does not need to be published as a meeting if more than two Trustees attend; they just should not speak of Village business.

XV. Scheduling of Special Meetings: None

XVI. Public Comment:

1. Colleen Blaney-her opinion is to follow codes; if they're in violation, go after them. Attorney said most communities do so by complaint and Phil Long agreed with that. Also stated she not only wanted a description of the Clerk's job but also the hours. Lastly, she asked if the Clerk has the right to speak at

random at the meeting, that it would not happen at Federal level. Attorney Green responded that it's correct this is not the Federal level, but if the President wants to allow the Clerk to speak, she can.

2. Doris Nelson-she spoke with Steve Rapp, President of Timberlane, and got a different story regarding the border agreement. He told her he would only respond to 'his' people and he would discuss it with the Board and it would be reflected in their minutes.

XVII. Adjournment:

At 9:35 p.m. Trustee Nye motioned to adjourn the meeting. Seconded by Trustee Duncan. Motion carried by voice vote. (5 ayes)

approved 2/19/08 sij