

**VILLAGE OF CALEDONIA BOARD MEETING MINUTES
AUGUST 21, 2007, 7:00 p.m.**

I. Call to Order:

President Siek called the meeting to order at 7:02 p.m. at the Caledonia Fire Station.

II. Pledge of Allegiance:

The Board and the audience recited the Pledge of Allegiance.

III. Roll Call:

Present-President Susan Siek, Clerk & Acting Treasurer Susan Yakey, Trustees Rod Fritz, Jack Nicholson, John Stenerson, and Mary Walraven
Absent-Jeff Nye

IV. Approval of Agenda:

Many items were mentioned but only one was added to the agenda:

(1) re-establishing Planning Commission, (2) web-site- sent to committee, (3) new Trustee-Siek said this has been discussed already, Peggy Sassamon residency is viewed as a gray area. Former attorney had said residency is where one sleeps at night so the appointment will most likely be Rae Duncan, (4) border agreement-under Presidents report, and (5) agenda and other info to Mary- decision was made at the June 19 Board meeting that Rod would get papers to Mary since she refuses a key to the fire station, which is where the Trustees pick up their mail. This will go on next month's agenda.

Addition: under Old Business #2, '*re-establishing planning commission*'

Trustee Walraven motioned to approve the agenda with the one addition. Seconded by Trustee Fritz. Motion carried by voice vote. (4 ayes)

V. Approval of July 17, 2007 Board meeting minutes:

Trustee Stenerson motioned to approve June 19, 2007 Board meeting minutes as presented by the Clerk. Seconded by Trustee Nicholson. Motion carried by voice vote. 3 ayes 1 nay

VI. Attorney Remarks: None, as the Village is presently without one.

VII. Presidents Report:

-met with Jim Bassett, Wayne Blaeser, Chris Dopkins, Tim Bronn, Jack Nicholson, and Sue Yakey to discuss outstanding McMahon bills. Bassett felt that the Village is responsible for anything before July 14, 2005 and Centex and himself after that date. Prior to tonight's meeting, Bassett asked to have another meeting.

-on August 6 received a proposal from Attorney Tom Green and Attorney Ron Roshier, Elgin, will be sending info. He charges \$200/hr. He's helped many small towns grow like Pingrey Grove from 170 to 2,700 and Gilbert from 1000 to 10,000.

-Poplar Groves special use fees-\$150 plus public costs. Will get this to Trustee Nye

-on August 16, Karen Wingfield expressed interest in the Treasurer's position. She is a 32 yr. old single mom from Belvidere, works for the school district and has

bookkeeping experience. Siek asked Trustee Fritz, Budget & Finance Chair, to call and invite her to the committee meeting next month.

-met with Dan Jacobson. He would like names of all who wish to annex with us. Since border talks are underway, Siek feels we shouldn't seek any, but if they want to come to us with desire to annex, they can. Siek also asked Dan for their fee schedule and will give this and a copy of their zoning to Trustee Nye when received.

VIII. Treasurers Report:

-following account balances as of July 31, 2007:

General fund checking account - \$2,430.64

General fund money market - \$18,571.15

MFT checking account - \$8,718.56

MFT money market - \$11,427.89

Building permit account - \$3,598.23

Road & Bridge money market - \$2,466.69

-2nd quarter payroll taxes were paid: \$1,585 to the US Treasury (\$1,027.58 for 2nd quarter of 2007 and \$445.02 corrected amount for the year 2006 and \$113.30 corrected amount for the 1st quarter of 2007) and \$148.00 was paid to the Illinois Department of Revenue

-we receive the money from Boone County (\$7,093.35 for the Village and \$1,415.37 for Road and Bridge) at the right time, or we would not have had enough money in the checking account to pay our August bills without having to transfer money from the General Money Market Account.

Trustee Nicholson motioned to approve the Treasurer's report as given. Seconded by Trustee Stenerson. Motion carried by voice vote. (4 ayes)

IX. Clerks Report: None

X. Committee Reports:

A. Roads & Capital Improvements:

Trustee Walraven gave report since Trustee Nicholson was absent at committee. They discussed the Village sign, which cannot be repaired. President Siek would like one more quote and if they say it's not repairable, then she will send in photos to Nicor's claims department. Also, they will be getting quotes for tree that needs to be taken down.

B. Budget & Finance w/Chairman Fritz reporting:

1. Discuss and take necessary action regarding payment of bills

Since there was no committee meeting, the bills were presented to the full Board for discussion and authorization of expenditures. (Internet - \$20, ComEd - \$254.29, US Treasury - \$1,585.99, IL Dept. of Revenue - \$148, North Boone Fire Dist. #3 - \$300, McMahan Associates - \$378.65, Nicolosi & Associates - \$500, John Fritsch - \$112.50, and Phil Long - \$1,815.92 and to send to Bassett for payment of \$299.25 that is due to Nicolosi & Associates.

Trustee Nicholson motioned to pay the bills as presented. Seconded by Trustee Stenerson. Motion carried by voice vote. (4 ayes)

C. Planning, Zoning & Building:

Since Trustee Nye could not make it tonight, Trustee Stenerson reported. They developed an application for Special Use but he found it needs some changing, so it needs to go back to PZB committee.

D. Ordinance w/Chairman Stenerson reporting:

Trustee Stenerson made recommendation to the Board to make amendment to the Liquor Application. This cannot be voted on because it is not on the agenda. It was explained that the committee chair gives their agenda items to the Clerk to be put on the Board agenda. The same goes for committee agendas. If something is at committee level, it is not put back on the Board agenda until the item is ready to come out of committee level with a recommendation by the committee chair. All other items put on the Board agenda is at the discretion of the President.

XI. Old Business:

1. Discuss and take necessary action re. correspondence from McMahon Assoc.:

The Clerk read the correspondence the Village received via email from Chris Dopkins. In summary it states that \$17,599.94 was the total dollars spent prior to July 19, 2005. (\$15,800 was for the WWTP (Wastewater treatment plant) facility plan document that was prepared in the fall/winter of 2004; approved by the board on January 26, 2005 and submitted to IEPA on January 7, 2005 and \$1,799.94 was for Water Facility Planning in March of 2005).

-Discussion followed: Bassett's position is monies before July 19, 2005 are the Village responsibility to pay because he did not sign on before then. He has a letter dated February 17, 2005 addressed to Trustee Mary Walraven regarding an invoice for facility plan in the amount of \$11,000. President Siek asked if we want to take this to court of law or go by these dates. Bassett accompanied us to IEPA and they were the ones who told us we need to build a bigger plant

because

we are in a growth corridor. A copy of this letter will be put in the Trustees mailboxes. Trustee Stenerson motioned to end discussion and wait until another meeting has taken place. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes)

2. Discuss re-establishing Planning Commission:

-Trustee Fritz has talked to a number of people interested in being on the commission. He says we need to get one in place before another development may come along. President Siek replied that she appoints the chair and its members. Rod commented that Larry Radke never really resigned to which Phil Long replied it is a one-year appointment. Trustee Fritz did not have the names ready to give to President Siek so she asked him to have the interested people come to the next PZB meeting.

XII. New Business:

1. Discuss and take necessary action re. Open Mtgs Act Seminar in Oct. or Nov.:
-Clerk read some of the objectives of the seminar: identify agenda, notice and posting requirements, understand FOIA exceptions/how to respond to a FOIA, identify local records subject to retention/destruction schedules, plus many other topics. Cost is \$217/per person or \$207/per person if two or more register at the same time. Trustee Walraven suggested going through IMLMA and have them come to us, as it would be cheaper. President Siek will contact IMLMA and, if we did this; it would be scheduled as a Special meeting with no public comment.

XIII Scheduling of Special Meetings:

- at the September Board meeting, would like to go into closed session before the regular meeting starts to meet with potential attorneys.
- last week at committee night, it was decided it was not a good idea to have the September committee meetings on the 11th. It was decided to hold the meetings on the 12th pending okay of building use with the fire station.
- discussion took place as to have a special meeting to amend the Liquor Ordinance. Trustee Stenerson motioned to have special meeting tentatively set for August 29 or 30 at 7 p.m. for the purpose of (1) appointment of new Trustee, (2) appoint Mary as Chair and the entire Board as Liquor Commission members, and (3) amendment of Liquor Ordinance to include Liquor Application. Seconded by Trustee Walraven. Motion carried by voice vote. (4 ayes)

XIV. Public Comment:

1. Jo Binanti-would like minutes and agenda for June 19; believes the vote taken was done under false pretenses and wants it to be reconsidered. She says it was voted on former Trustee Colleen Blaney's word. Jo says it was voted on the fee at \$5000 now it is up to \$7500. Trustees understood it was \$5000 plus \$2500 for Class A Full Liquor. President Siek stated what was voted on is reflected in the Application, whether it was misinterpreted or not.
2. Phil Long-asked what info Loves Park needs and why. Siek replied they need the names of the people who would like to pre-annex with us so they can change the Border Agreement to leave them out.
3. Doris Nelson-how does a pre-annex affect heirs? It's not transferable.
4. Alice VanBronklin-says Rockton needs to attend Open Meetings Act seminar, maybe we can attend with them.

XV. Closed Session:

XVI. Adjournment:

At 9:10 p.m. Trustee Stenerson motioned to adjourn the meeting. Seconded by Trustee Nicholson. Motion carried by voice vote. (4 ayes)

approved Sept. 18, 2007siy